

MINUTES OF THE YC-AFT LOCAL 4952 EXECUTIVE BOARD, FEBRUARY 6, 2010

X Doug Harris (President); _X_ Jim Schulte (Vice-President);
X Jay Batchelder (Secretary-Treasurer); _X_ Jim Kitchen (Grievance Chair, Chief Negotiator);
X Heidi Walker, __ Julia Green, _X_ Elaine Robinson (Campus Reps., Marysville);
X Mary Benson (Campus Rep., Clear Lake, Membership Chair); _X_ Jodi Azulai (Campus
Rep., Woodland, Newsletter Editor), _X_ Bob Cassel (Campus Rep., Woodland); __ Dwayne
Peters (Bookkeeper); __ Paul Jordan (CFT Rep.).

I. CALL TO ORDER: 11:01pm in Williams, CA.

II. APPROVAL OF MINUTES: Motion to approve minutes of the YCAFT Executive Board meeting held January 9, 2010 (Cassel, Benson). Motion passes.

III. FISCAL:

CFT Report: None. Paul Jordan was not present.

Per Caps Follow-up, Membership Data Management: Mary handed out the information she and Dwayne received from CFT about how our membership database is maintained by them, how per capita fees are calculated (based on teaching loads) and what happens when they are raised, and about the new option of not paying CFT dues for instructors who do not teach summer sessions (though we would still be required to pay AFT dues for all). The board's consensus was that we should look to exercise the summer exemption option in order to garner potential savings for the local. If we decide to maintain our own database, also in order to reduce expenses—by not overpaying per caps., such as for retired members, for example—she discussed who would have access to the information. She reminded us that we are supposed to conduct a financial review annually as well as an annual meeting with our field rep. to audit budget items in order to identify which were chargeable or non-chargeable for agency fee payers. We last performed an audit approximately two years ago, but have not conducted a formal budget review recently (although we do receive quarterly financial reports from our bookkeeper).

Motion: That the local will take over and maintain our own membership database, for purposes of determining our per-cap. amounts more accurately (Robinson, Benson). Motion passes.

Motion: That full access to, and control of, said database will be given to the membership chair to maintain, and to the vice-president as a back-up person, and that read-only access will be given to the remaining members of the Executive Board (Cassel, Robinson). Motion passes. Mary will arrange and schedule web-based training on the database for each board member once control passes to us.

In compliance with CFT guidelines, Doug will create an Annual Budget Review Committee beginning this year. Once we have been assigned a new permanent CFT field rep., we can schedule our next audit.

IV. CORRESPONDENCE: None.

V. GRIEVANCE UPDATE: Jim Kitchen said there are no new grievances.

VI. ACADEMIC SENATE UPDATES: Jim S. went to two Woodland Senate meetings, and said that neither of our adjunct reps attended either meeting, and have not attended very many of them, according to the minutes of those meetings of the past several months. Bob has been nominated to replace one of those reps. when the position opens for next semester. The vote is pending. Jim also reported that full-time faculty cuts are now being considered at Woodland. The Senate will be making recommendations to the president on how to prioritize cuts. Such decisions must be made by March 15.

Jim K. reported that Marysville has been talking about enrollment management, and that tenure approval meetings are upcoming this week.

VII. OLD BUSINESS:

Budget Issues/Meetings/Concessions: We discussed the most recent developments in the ongoing budget crisis. This included a report from the district on the governor's proposed \$10 million cut to adjunct compensation, and his hopes for billions in federal aid, as well as more cuts to programs. The district recently presented two potential budget scenarios for 2010-2011, neither of which is very favorable.

The district has still not scheduled negotiations with us to bargain for concessions, although we agreed to do so late last year. Bob pointed out that many people, including the district's board, may not be aware of our willingness to do our part, considering that the full-time faculty, as far as we know, have not agreed to negotiate, yet the public often does not distinguish between full-time and adjunct. We discussed sending a letter directly to the board, as well as the press, laying out our positions in order to distinguish ourselves from the full-time faculty.

VIII. NEW BUSINESS:

A. Financial Review & Chargeable/nonchargeable expenses, etc.: See III.

B. Chancellor's Proposed Raise: Doug has finished a letter to the Board of Trustees, which includes input from, and will be signed by, the presidents of the classified and full-time unions, registering our objections to the proposed raise in the chancellor's salary. He will have it ready to be presented at the Board of Trustees' meeting this Wednesday at 4pm. (Doug cannot attend the meeting, but will ask Lisa Jensen-Martin to present it.) He will also send a separate letter explaining the particular point of view of adjuncts on this issue.

IX. MEMBERS' INPUT, CONCERNS, QUESTIONS: Bob said that he has been approached by several instructors asking about adjunct responsibilities for writing and assessing Student Learning Outcomes for courses we teach. We agreed that assessment was already part of our job descriptions, but Jim K. will send a memo to Al Alt saying that if we are expected to write SLO's, we should receive both training and compensation for that work. Jim S. reported that the Dean of Instruction at Woodland has already clarified that adjuncts are not responsible for SLO's.

Jim S. volunteered to attend the CFT convention in Los Angeles March 19-21, and the board agreed to send him.

X. OTHER INPUT: None.

XI. NEWSLETTER UPDATES: It was suggested that Jodi write an article about deciding whether to add students to full courses, concerning under what circumstances instructors should or should not add students, since these decisions have an effect on the budget and future course offerings. She will contact the registrar for more information.

Regarding the current monetary issues, we will distribute the letters addressed to the trustees to all adjunct mailboxes, rather than reprinting them in the newsletter, in the interests of timeliness.

XII. NEXT MEETINGS SCHEDULED:

March 6, Woodland, Paco's, 435 Main St.

April 10, Marysville, "Thai Food" on C St.,

May 8, Williams, Louis Cairo's.

All meetings at noon, unless otherwise noted.

XIII. MEETING ADJOURNED at 1:18pm.

Respectfully Submitted,

Jay Batchelder, Secretary-Treasurer