

MINUTES OF THE YC-AFT LOCAL 4952 EXECUTIVE BOARD, Nov. 5, 2011

 Julia Green (President); x Jim Schulte (Vice-President, Campus Rep., Woodland);
 x Elaine Robinson (Secretary-Treasurer, Campus Rep., Marysville); x Judith “Star”
Kreft (Grievance Officer , Campus Rep., Marysville); x Doug Harris (Chief Negotiator);
 x Heidi Walker (Campus Rep., Marysville); x Bob Cassel (Campus Rep., Woodland);
 x Annette Lee (Campus Rep., Lake); x Mary Benson (Membership Chair);
 x Jodi Azulai (Newsletter Editor); x Dwayne Peters (Bookkeeper);
 x Brian Doyle (CFT Rep.)

1. CALL TO ORDER/INTRODUCTIONS – Jim Schulte in Woodland at 12:10 p.m.

2. APPROVAL OF AGENDA (Benson, Kreft)

3. APPROVAL OF MINUTES of 15 October 2011 (Kreft, Lee)

4. FINANCIAL REPORT –

Dwayne Peters distributed a profit and loss statement for 2010 and 2011 to illustrate how dues have diminished and per caps have increased. Based on this the board agreed that something must be done to deal with the imminent shortfall.

Brian Doyle stated that we can use an alternate method to determine our per caps, which we should do. He also suggested that we have a financial training for the appropriate members of the eboard: President, Vice President, Secretary-Treasurer and Membership Chair. This training would cover budgeting and other money management issues that the new board needs to take care of. This would empower the Treasurer to interact with CFT/AFT in a more efficient and effective manner. He suggested the Treasurer needs to work more closely with the accountant.

Dwayne Peters suggested that the board did not need his services. He felt the Treasurer should be able to handle the limited accounting that is necessary, with possible outsourcing of the tax preparation. The board agreed with this suggestion.

Jodi Azulai suggested we change newsletter distribution to an electronic delivery. Jim Schulte stated that the hard copy option was important even if it wasn't being read.

Brian noted the suggestion that that we break our affiliation with the AFT and informed the board we cannot break with only AFT. AFT and CFT are two parts of a package. He strongly counseled not breaking with AFT/CFT.

Doug Harris made the point that there are five options for dealing with the financial shortfall; raising dues, restructuring the make-up of the board, lowering the board stipends, breaking affiliation with AFT/CFT, and reducing incidental costs. Of these, only reducing the stipend amounts and reducing incidental costs are within the power of the board to enact on its own and quickly.

It was decided that a committee consisting of the President, Vice President, Secretary/Treasurer, and Membership Chair will meet with Brian Doyle and AFT/CFT. Julia Green will arrange the time and place for the meeting. Dwayne will get the bank statements to Julia for the meeting.

It was moved that we terminate the services of the bookkeeping firm as of December 31, 2011, and that these duties be moved to the Secretary/Treasurer. (Cassel, Harris)

It was moved that four months of back per caps be paid to CFT/AFT after the financial committee meets. (J Kreft, M Benson)

IRS STATUS – Dwayne has been unable to talk with the IRS. Jim Kitchen will meet with Dwayne at his office to officially sanction Dwayne’s dealing with the IRS. Once the IRS issue has been straightened out, we will change contact information with the IRS (i.e., PO Box and board member names).

BANKING – Because of issues with Tri-Counties Bank we will be moving our accounts. The signers on the new account will be President, Vice President, and Secretary/Treasurer. The account will be set up for one signer under a specified limit. Elaine will look into what banking options are available, with consideration to Credit Unions.

5. CORRESPONDENCE – no correspondence

6. CFT REPORT –

Brian reiterated that each board member needs to become aware of and take on the duties of their office and make sure they are being carried out in a more autonomous and timely manner.

7. MEMBERSHIP UPDATE – No further updates.

8. GRIEVANCE UPDATES –

Judith presented her idea of changing her title to “Dispute Resolution Officer”. Brian explained why it was not advisable. It was decided to retain the title as “Grievance Officer”.

There was discussion of an ongoing grievance with an instructor in Woodland. The issues involve materials placed in her file and evaluation procedures. It is being pursued.

There was discussion of ongoing issues with evaluations not following contract regulations.

9. ACADEMIC SENATE UPDATES –
YCC – no report

WCC – Jim Schulte reported that there are still hot issues in Woodland around the bond measure. There is now a multipurpose building proposed on that campus.

10. OLD BUSINESS –

CONTRACT NEGOTIATIONS – Thanks to pressure from Julie, the district has emailed their proposal to the negotiation team, who are checking for accuracy in the negotiated items. Once the tentative agreement has been signed, it will be distributed to members for ratification. A summary of the contract, the URL of the full contract on the website, and a ballot will be mailed to all members.

Brian suggested that we give notice to the district and remind them that they have an obligation to prepare a seniority list in a timely manner.

11. NEWSLETTER UPDATE –

Suggestions included a “top 10” union FAQs, an article by Star, an article about Jim Kitchen, and an article on office hours.

12. NEW BUSINESS – no new business

13. MEMBERS’ INPUT, CONCERNS, QUESTIONS, OTHER ISSUES –

Star distributed calendars from the academic calendar committee she served on.

14. FUTURE MEETINGS SCHEDULE –

A meeting was scheduled for noon, December 17, 2011, at Havy’s in Clearlake.

15. ADJOURNMENT – The meeting was adjourned at 1:56 p.m. (Kreft, Harris)

Respectfully submitted,
Elaine Robinson,
Secretary-Treasurer