

## **MINUTES OF THE YC-AFT LOCAL 4952 EXECUTIVE BOARD, July 30, 2012**

    Julia Green (President);   X   Jim Schulte (Vice-President, Campus Rep., Woodland);  
  x   Elaine Robinson (Secretary-Treasurer, Campus Rep., Marysville);   x   Judith "Star" Kreft  
(Grievance Chair, Campus Rep., Marysville);   x   Doug Harris (Chief Negotiator);   x   Heidi  
Walker (Campus Rep., Marysville);     Bob Cassel (Campus Rep., Woodland);   x   Annette Lee  
(Campus Rep., Lake);   x   Mary Benson (Membership Chair);     Jodi Azulai (Newsletter Editor);  
  x   Brian Doyle (CFT Rep.)

**Call to Order** Jim Schulte, Pad Thai in Marysville at 12:17pm

**Additions/Approval of Agenda** Motion was made to add discussion of the adjunct orientation meeting and parking passes to the agenda under new business. (Benson, Walker) carried.

**Approval of Minutes** Motion was made to approve the minutes of 12 May 2012 meeting. (Benson, Harris) carried.

**Treasurer's Report** –There is \$3644.85 in the checking account and \$24716.71 in the saving account at Sierra Central Credit Union. Per caps have been paid through June 30, 2012. Payments for July will wait until we have the numbers from the district for the fall semester. A motion was made to authorize payment of per caps through December 2012, once the amount has been determined. (Benson, Harris) carried.

The IRS now has our correct information. We have been sent a bill at the PO Box. The bill has been paid pending straightening out the IRS confusion.

The local has not had the required financial audit. Brian reports this can be a simple internal audit. Brian Doyle suggested that Jeff Freitas, CFT Treasurer, meets with the Treasurer, Membership Chair, and whoever else is interested to have our own Treasurer's Training. He will arrange the meeting.

Discussion was held on the number of signatures needed for checks. Presently it has been set at one signature. It was determined that this was not the intention of the board. If the bank has an option of two signatures we will change the account to a two signature account. Elaine will check if this is possible and what is needed to accomplish the change.

The signatures on the account need to be changed, adding Doug and releasing Julia. The bank requires we are all present for the change. Elaine will check with Julia to arrange a time.

**Correspondence** –There was an email from Renee Hamilton asking for a YCAFT representative on the calendar committee. In April, Julia had volunteered to sit on this committee. It was decided to wait until we hear from Julia to decide if we need to appoint another representative. Star reported she has been notified of a 'mandatory' PE Department meeting that has SLOs on the agenda. Doug will be meeting with the head of HR to clarify this once again.

**CFT Report** – Brian Doyle distributed information on Propositions 30 and 32. He asked for the Local's endorsement of the two measures. CFT is looking for someone who is willing to do calling on behalf of the two measures and is willing to pay for the person's time.

**Membership Update** – Mary Benson reported that the Hudson letter is waiting only for the chargeable amounts from AFT. There were no local chargeable expenses. There were 165 members as of the election.

**Grievance Updates** – Judith Kreft reported that there was on grievance about a negative evaluation but administration had not acted in a timely manner and the issue was dismissed.

## **Academic Senate Updates**

**YCC** – none

**WCC** – Board of Trustees meetings have been changed to Thursdays and Jim expects to attend some meetings this semester.

## **Old Business**

**Contract Negotiations** – Doug Harris read the letter he had drafted to Dr Whitfield re: teaching Political Science at Marysville.

The new contract was ratified by the membership with a vote of 42 for adoption and 2 against.

There will be a meeting with Dr. Whitfield, head of HR, on Wednesday, August 13. Doug, Jim and Elaine will attend as new officers. The seniority list and removing amount of dues from the contract will be discussed, as well as clarification on SLOs.

**Elections** – The increase in dues was passed 34 to 14. The complication is that the contract with the district states a rate of 1.5%. Dr. Whitfield has agreed to amend the contract to fix this issue. No board nominations were received. The new board is Jim Schulte, President; Doug Harris, Vice President; and Elaine Robinson, Secretary-Treasurer. Only reps will need to be elected at the general meetings.

### **Job Descriptions for eBoard**

A motion was made to accept the Grievance Chair job description as amended. (Robinson, Harris) carried.

A motion was made to accept the Chief Negotiator job description as presented. (Benson, Lee) carried.

**IRS status update**- covered in Treasurer's Report

**Newsletter Update** – Suggestions were made to have articles on the new seniority list and on the adjunct faculty room at Marysville campus.

## **New Business**

**Adjunct Orientation** – Agenda items for the orientation will include elections of campus reps, explanation of the new contract, dues increase, seniority list explanations, new enrollment forms with increased insurance benefits, and parking passes. A motion was made to increase the number of parking pass reimbursements to 20 for Marysville, 20 for Woodland and 10 for Lake. (Harris, Walker) carried. Doug will prepare and distribute agendas. Brian will get the new membership applications out to a rep at each campus.

**Members' Input, Concerns, Questions, Other Issues** – As incoming Vice President Doug suggested a reduction in the Vice President stipend. A motion was made to cut the Vice President's stipend by 50%. (Harris, Benson) carried.

Heidi mentioned the new printing policy and was concerned especially for course syllabi. It was suggested that we all send our syllabi to the print shop ASAP before the administration has an opportunity to tell us we can't.

## **Future Meetings Schedule**

All face-to-face meetings will be held at 12:00 noon. All Skype meeting will be held at 10:00 am.

September 8 – Skype

October 13 – Woodland (Osaka Restaurant)

November 17 – Skype

December – no meeting scheduled

January 5, 2013 – Clearlake (Havy's Restaurant)

**Adjournment** 2:08pm