

YC-AFT LOCAL 4952 EXECUTIVE BOARD MEETING MINUTES

Date **10/4/2014** Time **10:00** Location **CCConfer**

Officers, Appointees, and Visitors Present (Indicated by X)		Future Meeting Schedule
President	Elaine Robinson	x 11/8 /14 Woodland, Osaka Sushi 12:00 p.m.
Vice President	Heidi Walker	x 1/3/15 - Lake County -HVL Pro Shop 12:00 p.m.
Secretary / Treasurer	Annette Lee	x February - CCConfer at 10:00 a.m. Date TBD
Chief Negotiator	Doug Harris	x March - Yuba City, Sopa Thai, 12:00 Date TBD
Grievance Officer	Judith "Star" Kreft	x April - CCConfer at 10:00 a.m. Date TBD
Campus Rep Lake	Michael Friel	x May - Woodland, Osaka Sushi 12:00 Date TBD
Campus Rep Woodland	Bob Cassel	x
Campus Rep Woodland	Pam Geer	x
Campus Rep Marysville	Neelam Canto-Lugo	x
Campus Rep Marysville	Julia Green	x
Campus Rep Marysville	Salvador Tolentino	x
Membership Chair	Mary Benson	x
Newsletter Editor	Ben Brucker	
Guest		
CFT Representative	Brian Doyle	x

Called to Order at **10:01 a.m.** by **Elaine Robinson**

Item	Discussion	Action
1. Approval of Agenda		Motion made to approve agenda (Kreft /Green). Motion carried.
2. Roll Call		
3. Approval of Sept 6, 2014 Minutes		Motion made to approve Sept. 6, 2014 minutes (Geer / Walker). Motion carried.
4. Treasurer Report	<p>Annette reported QuickBooks checking account balance to be \$61,679.51; savings is \$50,844.60. Received Sept. Sierra Central statement 10/3/14 and will balance accordingly. Budget for 14/15 will be emailed to Executive Board prior to November meeting.</p> <p>a. Elaine confirmed that signers on the bank accounts have been updated. b. Check written to Yuba College for \$41.40 for Newsletter duplicating charges. c. Yuba College was invoiced on Sept. 29 \$12,606.30 for fall 2014 release time. d. Budget for 14/15 to be presented at November YCAFT EB meeting.</p>	
5. President's Report - Elaine	<p>Tom Marquette has offered to take over management of the YCAFT web page. The Executive Board agreed to accept his help on a probationary basis for the remainder of the semester and revisit the assignment in the spring.</p> <p>So far there has been no feedback from part-time faculty regarding the day-time convocation this year. The Executive Board has mixed opinions on the issue. It was agreed that printed surveys would be produced and placed in campus mailboxes.</p> <p>Delegates are needed for the CFT convention at Manhattan Beach March 12-13, and the AFT convention July 27-30. Heidi, Star, and Elaine expressed interest in the CFT convention; Neelam, Star, and Heidi expressed interest in attending the AFT convention.</p>	
6. Membership Update - Mary	Mary is actively requesting payroll reports to get membership / agency fee payer numbers. Once reports are received, Mary suggested we calculate the per caps and pay for July 1 - December 31.	
7. CFT Report - Brian	<p>STRS Issues:</p> <ol style="list-style-type: none"> 1) Demand letter to the District demanding that any unit member impacted by STRS reporting errors be made whole is still pending. 2) Awaiting information from STRS and the district regarding Heidi Walker and the STRS investigation into District reporting errors. <p>Other Issues:</p> <ol style="list-style-type: none"> 3) ACCJC law suit is coming at the end of October 4) Brian will deliver November election flyers to distribute to mailboxes on each campus. 5) There is legislation pending that could outlaw the mandatory collection of agency fees. If successful this will have major financial implications to unions. 	
8. Grievance Report - Star	Star had nothing to report. Heidi mentioned that a part-time instructor approached her with an over-all concern about the poor treatment of part-time faculty. Part of his concern was the absence of part-time faculty on his department web site. It was determined that he may misunderstand how department web sites are managed/produced. Heidi will follow up with him to clarify. Discussion followed regarding ways that the district could be more inclusive of part-time faculty. Those present agreed that a good first step would be to ensure that all part-timers are aware of their dedicated work areas on each campus.	

9. Committee Reports	<p>a. Academic Senate – Pam, Annette</p> <p>Pam (WCC) - Pam reported a chicken pox outbreak at WCC. Also, the WCC senate is working on committees for the accreditation process.</p> <p>Annette (YC) - Senate is looking to YCAFT's new agreement regarding compensation for part-time faculty when involved in SLO/Program Review/Course Outline Review development to help assign final SLO / Program Review tasks. The YCAS President asked about compensation amounts when a full-time faculty from <i>outside</i> of the discipline is enlisted to assist the part-time faculty. Doug Harris responded that the higher amount of pay for those working on SLOs when no full time faculty from the department are involved is reflective of the faculty expertise required, so help from a full-time faculty member outside the discipline would not call for the lower rate of compensation. Julia asked for clarification regarding the program review process. Bob Cassel mentioned that there is guidance on Yuba's web site.</p> <p>Student Success Initiative information is coming soon - stay tuned.</p> <p>b. Budget Committee - Annette - Nothing to report since last meeting, October meeting has not taken place yet.</p> <p>c. Calendar – Elaine - The calendar committee has been requested to submit a traditional calendar AND a compressed calendar for SY 15/16. The compressed calendar appears to be a done deal for SY 16/17. The scheduling guidelines for the compressed calendar state that classes shall begin at either 7:30 a.m., 1:00 p.m., or 5:30 p.m. ECE Marysville has distributed a survey of its students regarding this scheduling; Elaine will have the results at the next YCAFT Executive Board meeting.</p>	
11. Campus Rep Reports	<p>Yuba - Neelam attended a flex committee meeting; it appears their goal is to simplify flex issues. Part time faculty are still having many issues, Yuba needs to keep working on the process. Salvador will be attending a Faculty Association of Community Colleges meeting soon and will report back to the YCAFT Executive Board.</p> <p>WCC - Bob reported that a recent scheduling issue involving seniority and sick leave was successfully resolved by WCC's Director of Human Resources. The instructor was offered her required load and allowed to take her sick leave. Pam reported that she had been contacted regarding an October 27 meeting request by WCC to address a faculty member's health and wellness issues which are allegedly affecting her ability to do her job. She will look into this and report back at the next Executive Board meeting. Discussion followed regarding the need to educate part-time faculty regarding sick/personal leave processes.</p> <p>CLC - Michael reported that he attended the CLC/WCC realignment meeting on September 11. Realignment is now a sure thing, to potentially take place as early as Fall 2015. The reason for the realignment was not made clear. Michael also reported that the Executive Dean of CLC/Colusa campuses had officially been posted. The successful candidate is expected to start Spring 2015.</p>	
12. Old Business	<p>a. Negotiations - Doug provided a list of items to be included in the upcoming sunshine letter to YCCD. Discussion ensued regarding the possibility of upcoming Saturday classes on future schedules and the concern that part-time faculty may be required to teach them. The board agreed that part-time faculty should have some protections against this.</p> <p>b. Committee Assignments Update - We still need part-time faculty representation on the DC3 committee. Elaine asked everyone to go out and recruit volunteers for this committee.</p>	<p>Motion to adopt the sunshine letter items with the addition of language regarding protection from Saturday classes (Benson / Cassel). Motion carried.</p>
13. New Business	<p>Newsletter -</p> <p>a. Doug will provide an article with all of the new contract provisions as well as sunshine letter issues.</p> <p>b. Pam and Michael will provide information to Elaine regarding part-time work spaces on the Lake and Woodland campuses.</p> <p>c. Michael will submit an article reviewing the CLC/WCC realignment time line.</p> <p>d. Mary will submit a member benefits article.</p> <p>e. Elaine will submit an article about flex information, and</p> <p>f. Ben will include a previously written article about sick leave.</p>	
14. Members' Input / Concerns / Questions / Other Issues	<p>Doug reiterated the new agreement between YCCD and YCAFT regarding compensation of part-time faculty for participating in the development of Student Learning Objectives, Program Reviews, and Course Outline Reviews. He noted that the agreement will facilitate compensation; it was a lot of work but offers great opportunity for part-time faculty involved in this work.</p>	
15. Future Meeting Schedule	<p>11/8/14 Woodland, Osaka Sushi 12:00 p.m. 1/3/2015 Lake County - Pro Shop in Hidden Valley Lake at 12:00 p.m.</p>	
15. Adjournment	<p>Adjourned at 11:40 a.m. by Elaine Robinson</p>	

Submitted by: Annette Lee 10/05/14