

## YC-AFT LOCAL 4952 EXECUTIVE BOARD MEETING MINUTES

Date **9/6/2014** Time **12:00** Location **Sopa Thai, Yuba City**

Officers, Appointees, and Visitors Present (Indicated by X)		Future Meeting Schedule
President	Elaine Robinson	x 10/4/14 CCConfer 10:00 a.m.
Vice President	Heidi Walker	x 11/8 /14 Woodland, Osaka Sushi 12:00 p.m.
Secretary / Treasurer	Annette Lee	x January Date TBD - Lake
Chief Negotiator	Doug Harris	x
Grievance Officer	Judith "Star" Kreft	x
Campus Rep Lake	Michael Friel	P
Campus Rep Woodland	Bob Cassel	x
Campus Rep Woodland	Pam Geer	x
Campus Rep Marysville	Neelam Canto-Lugo	x
Campus Rep Marysville	Julia Green	x
Campus Rep Marysville	Salvador Tolentino	x
Membership Chair	Mary Benson	x
Newsletter Editor	Ben Brucker	
Guest		
CFT Representative	Brian Doyle	x

Called to Order at **12:09 p.m.** by **Elaine Robinson**

Item	Discussion	Action
1. Approval of Agenda	Updated to reflect changes in committee appointments.	Motion made to approve agenda (Bob Cassel / Pam Geer). Motion carried.
2. Introductions	Round the table - Welcome Neelam and Salvador.	
3. Approval of May 3, 2014 Minutes	No discussion.	Motion made to approve May 3, 2014 minutes (Judith Kreft / Mary Benson). Motion carried.
4. Approval of August 2, 2014 Minutes	Pam noted a typo in Bob Cassel's name.	Motion made to approve August 9, 2014 minutes with correction (Bob Cassel / Julia Green). Motion carried.
5. Treasurer Update	<p>Annette reported that much clean-up had taken place, and all checks are now printed and up to date. Per caps for Spring 2014 will be mailed today. Checking account balance is \$61,720.91; savings is \$50,844.60. Process going forward: Annette will enter checks and deposits into QB, Elaine will print checks.</p> <p>a. Change in Executive Board members necessitates a change in signers on Sierra Central accounts. The three signers on the YCAFT accounts will be Julia Green, Heidi Walker, and Elaine Robinson.</p> <p>b. Checks written to Ben Brucker for September 2014 Newsletter in the amount of \$450, and to Elaine Robinson for postage in the amount of \$137.90</p>	<p>Motion to take Michelle Schultz off as an account signer and add Heidi Walker as an account signer. (Doug Harris / Mary Benson) Motion carried.</p> <p>Motion to approve payment to Ben Brucker for September 2014 Newsletter in the amount of \$450 and Elaine Robinson for postage expenses in the amount of \$137.90 (Mary Benson / Julia Green) Motion carried.</p>
6. President's Report - Elaine	<p>Elaine met last Tuesday with president of YCFA, CSEA, and Manager's union. They will meet first Tuesday of each month. All parties present agreed communication is a big challenge. A lot of conversation took place regarding people working out of classification.</p> <p>The last several interactions with the Interim Vice President of Academic and Student Services of Yuba College have been positive.</p>	
7. Membership Update - Mary	Nothing to report as it is too early in the semester to obtain membership reports from HR.	
8. CFT Report - Brian	<p>STRS Issues:</p> <p>1) Our attorney is preparing a demand letter to the District demanding that any unit member impacted by STRS reporting errors be made whole.</p> <p>2) An information request has been made directly to STRS on behalf of Heidi Walker, inquiring into the STRS investigation into District errors on reporting for her.</p> <p>As info - new legislation has been introduced aiming at using student test scores for teacher evaluation purposes.</p>	Motion to approve a Legal Defense Grant for two items from legal counsel David Conway (Doug Harris / Mary Benson) Motion carried.

9. Grievance Report - Star	<p>Three situations were discussed:</p> <ol style="list-style-type: none"> <li>1) A counselor / part-time adjunct whose seniority was passed over was resolved successfully.</li> <li>2) Complaint regarding instructor and canvas / online processes was resolved successfully.</li> <li>3) Complaint from bookstore employee about an instructor is now being called a customer service complaint. Elaine and Star were successful in discouraging the use of an external investigator.</li> </ol> <p>A need to talk with HR about its investigative process was discussed.</p> <p>The efficiency of the bookstore needs to be addressed. It was noted that the bookstore has problems with their processes.</p>
10. Committee Reports	<p>a. Academic Senate – Pam, Annette</p> <p>Pam (WCC) - New President White is showing positive leadership traits. Pam is on committee for Colusa master plan, is concerned committee is being kept out of the loop. Clearlake transition was discussed - details to come.</p> <p>Annette (YC) - Reported that “productivity” by program is going to be scrutinized. Jim Kitchen proposed removing the clause in the constitution that adjuncts can’t serve as the president of the academic senate. There is talk about adding an adjunct 3rd senate seat.</p> <p>b. Budget Committee – Annette reported that the district is operating with a structural deficit. Budget is based on the assumption that we will hit our minimum target of 7,550 FTES (Full Time Equivalent Students). This is the number of students we served in 2012-13, but we had a *huge* downturn in 2013-14--we had only 6,620 FTES. This is a state-wide issue. There is a plan to finance a huge annual expense (we currently pay retiree health benefits out of our operating budget year-to-year), allowing us to basically wipe out our structural deficit. If the plan doesn't work, we're in big trouble. (And if we don't meet FTES this year, or the next, then the problems will be multiplied). Other notable topics that came up, district is waiting to commit to Canvas to see what the state is going to decide/provide regarding the LMS. The Chancellor has stated that research suggests that the block schedule increases FTES.</p> <p>Repeatability is affecting FTES negatively. Not all campuses are on block schedules, evening classes are starting at both 5:30 and 6:00.</p> <p>c. Calendar – Elaine Have to sign off on 15/16 calendar soon.</p>
11. Campus Rep Reports	<p>Yuba - Neelam- Would like access to unit members to broadcast important information - via Portal perhaps? There is a new Flex Coordinator - we should be sure to take all unresolved flex issues to the new flex coordinator. Star believes it is a process and IT issue. Elaine suggested we include an article in newsletter. We should also discuss it with YCFA.</p> <p>WCC - Bob- One issue with scheduling, called the administrator responsible and got it cleared up.</p> <p>CLC - Michael- Congrats to Annette for election Academic Senate. There is a desire to have access to administrative offices after hours. Dean Davies has proven to be very effective. Realignment - WCC leadership is coming to the Lake campus this Thursday September 11 to discuss specifics. Michael will be there. Lake full-timers believe the WCC leadership may not be aligned with Lake's programs. Annette mentioned that the Business departments are not quite aligned yet, Doug mentioned that he is cautiously optimistic regarding Human Services. Pam mentioned that from her perspective she sees a cooperative spirit coming from WCC administration where the transition is concerned.</p>
12. Old Business	<p>a. Negotiations - Doug - Meeting for the second time this semester on Monday. In the process of nailing down the contract- items such as load balancing, office hrs, compensation for development of SLOs, STRS language, new committee assignment compensation, and the elimination of the clause that new hires are limited to starting on Step 3 of the salary schedule have been ironed out and agreed to. Yet to be negotiated: COOP work experience compensation, bumping rights, salary, evaluations (appropriate due process), and opening available full-time positions to part-time faculty if no full-timers are hired (before opening to the general public). COLA adjustments need to be looked at again due to new language from the state regarding funding. Will also be discussing access to an all part-time faculty email list.</p> <p>b. JLM - Still struggling with seniority list.</p> <p>c. Committee Assignments Update - We need an IT committee representative. Star may be able to participate.</p>
13. New Business	<p>a. Newsletter – Need articles – Star will submit one regarding Flex. Elaine mentioned that the print shop is fantastic- great service and great pricing. Please think about articles for news letter.</p>
14. Members' Input / Concerns / Questions / Other Issues	<p>Elaine -Chancellor is trying to re-write the procedure for selecting college presidents. Need to watch. Pam - Member brought up Yuba police department is over-zealous. A 5:30 class shouldn't have to pay for parking. Parking hours need to coincide with class hours. Bob mentioned WCC part-timers feel union should negotiate free parking for adjuncts.</p>
15. Future Meeting Schedule	<p>10/4/14 CCCConfer 10:00 a.m. 11/8/14 Woodland, Osaka Sushi 12:00 p.m. January meeting TBD - Lake</p>
15. Adjournment	<p>Adjourned at 1:38 p.m. by Elaine Robinson</p>

Submitted by: Annette Lee 9/7/14