

YC-AFT LOCAL 4952 EXECUTIVE BOARD MEETING MINUTES

Date **11/8/2014** Time **12:00:00 p.m.** Location **Woodland, Osaka Sushi**

Officers, Appointees, and Visitors Present (Indicated by X)		Future Meeting Schedule
President	Elaine Robinson	x 1/3/15 - Lake County -HVL Pro Shop 12:00 p.m.
Vice President	Heidi Walker	x February 7, 2015 - CCConfer at 10:00 a.m.
Secretary / Treasurer	Annette Lee	x March 7, 2015 - Yuba City, Sopa Thai, 12:00
Chief Negotiator	Doug Harris	x April 11, 2015 - CCConfer at 10:00 a.m.
Grievance Officer	Judith "Star" Kreft	x May 2, 2015 - Woodland, Osaka Sushi 12:00
Campus Rep Lake	Michael Friel	x
Campus Rep Woodland	Bob Cassel	x
Campus Rep Woodland	Pam Geer	x
Campus Rep Marysville	Neelam Canto-Lugo	
Campus Rep Marysville	Julia Green	
Campus Rep Marysville	Salvador Tolentino	x
Membership Chair	Mary Benson	x
Newsletter Editor	Ben Brucker	
Guest		
CFT Representative	Brian Doyle	x

Called to Order at **12:05 p.m.** by **Elaine Robinson**

Item	Discussion	Action
1. Approval of Agenda		Motion made to approve agenda (Benson / Kreft). Motion carried.
2. Roll Call		
3. Approval of Oct 4, 2014 Minutes		Motion made to approve agenda (Cassel / Benson). Motion carried.
4. Treasurer Report	Annette presented the 2013/14 Treasurer's Report and 14/15 budget. QuickBooks is fully reconciled, the checking account balance is \$81,761.26, the savings account balance is \$50,846.69. Mary will email 1099 forms to Sal and Neelam and prepare 1099s to be delivered at January meeting. Annette will have mileage checks ready for January meeting.	Motion made to approve 2013/14 Treasurer's Report and 14/15 budget (Harris / Kreft). Motion carried.
5. President's Report - Elaine	Elaine mentioned that the union owns a very old and outdated computer and recommended that we get rid of it. Elaine suggested that she could donate the computer to her center for the children to use. Heidi said she would like to take a look at the computer first to see if it is something that she can use. Elaine has been attending the presidents' meeting the first Tuesday of each month. This group consists of the presidents of each of the five bargaining units at YCCD. The recent meeting included a discussion of how the district relates to the different bargaining units, and the perception of how each union stands with the district. YCAFT is perceived as the union with clout and that is going somewhere. Elaine also mentioned that the chancellor distributed a letter to management with a proposed policy for firing staff and faculty.	Motion made to dispose of surplus computer (Cassel / Benson). Motion carried.
6. Membership Update - Mary	Since our last meeting in October, Mary has made five separate requests for the district to provide a payroll report so that we may pay percaps. Elaine will request in person on Wednesday. If the report is not delivered next week, Elaine will write a letter to HR citing unfair labor practices.	
7. CFT Report - Brian	Brian distributed the current CFT calendar with all of the upcoming events. He highlighted the Dec 6 Division Councils, the Jan 31 Committees, the March 13-15 AFT/NEA Joint Higher Ed Conference, the March 20-22 CFT Convention, and the June 22-26 Union Summer School. Several board members indicated interest in attending several of the events. ACCJC / SFCC trial - A decision is expected in December. STRS issues - Continuing to work with Counsel Conway to resolve Heidi Walker's defined benefits issue. Brian will send a request for information to YCCD regarding the status of STRS contributions of everyone in the bargaining unit. Other issues of concern are the calculation of part-timers' hours required to count towards service credit and service credit for office hours. Fredricks vs. CTA - Challenging of Agency Fee. CFT is contemplating a campaign to convert fee payers to members as members are less likely to elect not to drop their membership. Discussion regarding the union's responsibilities and legal obligation to represent members versus non-members ensued. YCAFT has a high numbers of fee payers as opposed to members. Elaine will add a membership campaign to next month's agenda so the executive board can discuss whether we want to take on such an initiative. Brian mentioned that he called people from our membership list for the recent election and that our list needs to be updated. We need to request a more recent membership list from HR.	
8. Grievance Report - Star	Star had nothing new to report. Elaine mentioned that there is an adjunct instructor who is teaching an on-line class with well over 100 students and is being paid the same as any other class. We have not been approached by the instructor.	

9. Committee Reports	<p>a. Committee assignments update - Sal and Star will join DC3 as of Spring 2015.</p> <p>b. Academic Senate – Pam, Annette Pam (WCC): The WCC accreditation process is complete. Drs. Konua and Whitfield thought it went very well. WCC is beginning to look at their SSSP plan just as Yuba is.</p> <p>Annette (Yuba): A hot issue now is newly enacted legislation which will allow 15 California community colleges each to pilot a baccalaureate (i.e., 4-year) degree. Yuba has signed a "Certificate of Interest." Only schools that have signed this certificate will be allowed to apply to be in the pilot program. We are not obligated.</p> <p>Valarie Harris, SSSP chair, introduced The Student Success and Support Program plan to the Senate. The plan is funded by the state chancellor's office as a component of the Student Success Act of 2012 (Senate Bill 1456, Lowenthal), the bill calls for recommendations to address the large number of students who never make it to the finish line. Key components of the SSSP include orientation, assessment, counseling and intervention. For the 2014-15 academic year, the CCCCO allocated YC \$860,717.00 for continued implementation of SSSP mandates.</p> <p>b. Budget Committee - Annette - Nothing new to report.</p> <p>c. Calendar – Elaine - Compressed calendar is a done deal. The committee is currently deciding whether to add an intersession between semesters or add an additional summer session. It would behoove part-timers to have the additional summer session, as any units taught during summer would not add to the school-year maximum unit load. The question was raised as to why a block schedule is needed in light of the compressed calendar implementation.</p>
11. Campus Rep Reports	<p>Beale AFB - We either need someone who works out there to distribute information for us or someone on the Executive Board needs to do it. Heidi offered. Elaine will talk to Jim Kitchen and Bill Lester. She will also address the issue with HR, as we have a right to have access.</p> <p>Lake - Michael reported that the application process for the Lake / Colusa Executive Dean position has closed. The successful candidate is scheduled to start Spring 2015. Spring assignments have been received and requests for summer availability have been made. Realignment with Woodland is scheduled for Spring 2016, which means much needs to be accomplished starting yesterday.</p> <p>Woodland - Pam reported that there is one instructor with some apparent issues with her syllabus regarding students' use of perfume. She has not requested union assistance, but Pam is watching the situation.</p> <p>Marysville - Sal attended a Faculty Association of CA Community Colleges meeting and provided the YCAFT Executive Board with detailed notes from his meeting. Items such as retirement issues, legislation, accreditation, working conditions of part-timers, advancing full-time hires, and STRS funding were discussed.</p>
12. Old Business	<p>a. Negotiations / JLM / Sunshine Letter - Doug - It is expected that at the next meeting, the final jointly approved proposal of the 13/14 contract reopeners will be submitted by the district. Regarding our next contract, we have received a sunshine letter from the district consisting of our current agreement's table of contents. There was also mention of the district's desire to flatten the current salary schedule. We presented our sunshine letter to the district as well. In the near future the 13/14 contract reopeners will need to be ratified by our membership. Doug suggested that we think about any other constructive changes we might want to make to our constitution and/or bylaws at this time.</p> <p>b. Newsletter - Articles need to be submitted to Ben so he can assemble the newsletter. Reminders were given to those who have volunteered to write them.</p>
13. New Business	<p>Elaine has asked that we all log in to our meetings on our computers and utilize the CCConfer system for instant messaging and voting. There was general agreement that this would help collaboration during our phone meetings. Everyone must remember to call in by phone and only use the computer for IMs and voting (in order to avoid feedback).</p>
14. Members' Input / Concerns / Questions / Other Issues	<p>Doug suggested that we think about any changes we might want to make to our constitution and/or bylaws, such as separating the Secretary / Treasurer role into two roles. We can include these changes in our ratification mailing.</p>
15. Future Meeting Schedule	<p>1/3/15 - Lake County -HVL Pro Shop 12:00 p.m. February 7, 2015 - CCConfer at 10:00 a.m. March 7, 2015 - Yuba City, Sopa Thai, 12:00 April 11, 2015 - CCConfer at 10:00 a.m. May 2, 2015 - Woodland, Osaka Sushi 12:00</p>
15. Adjournment	<p>Adjourned at 2:00 p.m. by Elaine Robinson</p>

Submitted by: Annette Lee 11/08/14