

YC-AFT Local 4952

Executive Board Meeting Minutes

October 15, 2016 – CCCConfer

Members in Attendance:

Name	Attend (X)	Comments
Elaine Robinson	X	
Heidi Walker	X	
Kristina Passerini	X	
Steven Shepard		
Neelam Canto-Lugo	X	
Bob Cassel	X	
Pam Geer	X	
Tom Marquette	X	
Doug Harris		
Judith Kreft	X	
Mary Benson	X	
Brian Doyle		

Meeting called to order by Elaine at 10:00am

Agenda:

- No additional items added to agenda.

September Minutes:

- No changes suggested for the September minutes.
- There was a motion from Tom to accept the September minutes. Pam seconded the motion. Motion passed.

Treasurer's Report:

- No submitted expenses brought forth for payment.
- Report given by Kris in regards to account balances.
- Audit update:
 - Still ongoing.
 - Kris has started to download check images for this fiscal year into a file to be uploaded to GoogleDocs when complete for our records.
 - Need to start archiving all documents where payments are made.
 - This includes Googlemaps driving directions from all members requesting mileage. (Mileage is from member's home to meeting site.)
 - Submitted expenses
- With the fact that check images do not come with our bank statements, Elaine is going to try and see if Sierra Central will work with us to provide them. If not there was discussion to maybe

switch banks to one where there is a branch in each of the 3 campus cities and who will provide us the bank images.

President's Report:

- Elaine has met with many PT faculty and the VP of Yuba College.
 - Curriculum updates will now be a lower value since they don't take much time and because of the prior expense it was hard to get the work done.
 - Several members were affected by pay issues.
 - Included not getting paid enough, getting paid too much, no FLEX payments
 - There have been several meeting between all the Union presidents.

CFT Report:

- Elaine attended the Community Council Meeting.
 - San Francisco City College is getting help because of the issue with ACCJC sanctions.
 - SFCC is also working towards making a transfer tax on all property over \$5 million that will make it a tuition free institution.
- 5 bills were sent to the Governor's Desk for signatures. 3 of which were signed.
 - First was a PT collective bargaining bill which would affect all colleges and help with seniority. Bill goes into effect on July 1, 2017.
 - Second was Family Leave for Classified employees. We now get 12 weeks of parental leave at full pay.
 - One that was not passed was one where they asked for public posting about how much money was paid to PT for office hours.

Membership Recruitment Committee report:

- It is evident that we are not going to be able to mount a physical presence at the next Board Meeting.
 - Suggestions to then send e-mails to the Board members.
 - There will be a "Talking Points" document drafted that will be handed out/placed in PT mailboxes/emailed to PT faculty with information regarding the issues and how to address them in our e-mails to the Board members.
- The Retreat is going to have to be moved to next semester/year because of time constraints.
- PDD day – October 26th – Heidi is still giving a FLEX presentation. Flyers will be made and handed out make others aware of her program.

Negotiations update:

- Negotiation meeting to be held on October 27, 2016
- One item to be added is the seniority items presented at the College Council Meeting.
- Other issue to be discussed is the wage increase which will in the long term work toward parity in pay between FT and PT faculty.

Joint Labor Management Meeting:

- Talked about the issues with summer pay.
 - People only getting paid 70% for one class when they taught several classes.
 - One person got overpaid

- No stipends were given out.
- Also issues involving work history.
 - We should be pulling up our history at make sure that our hours listing and wage is correct.

Board of Trustees Meeting:

- Elaine was unable to attend, but was told that the FT faculty had a very big presence.
- Next meeting to be held in Woodland in November.

Newsletter:

- Tom has agreed to be our Newsletter editor for the next addition.
- There are enough stories for the current edition.
- Asking that people submit stories in a timely manner.

Members input, concerns, questions and other issues:

- One member has e-mailed Kris asking if we have gone to the Public Employee Relations Board with the issues that we have been having with negotiations would fall under the category of unfair practices. The person submitted a phone number to the PERB so that we could inquire.
 - As of right now, the Negotiations team has not gone to PERB. However, it is noted that we do still have that options should we feel we need to use it.

Next meeting – Woodland Community College Campus on 11/19/16. Bob Cassel might be getting the room. Kris will follow up. (If worse comes to worse, we can meet in her classroom! No disgusting experiments will be going on. I promise!)

Adjourn at 11:02pm.

Treasurer's Report

Checking:

Balance: \$1,649.19

*There is one check to Neelam that stale dates in November.

** Checks to the following people will stale-date in February. Perhaps we can try to contact them before?

Mark Hoffner

Joanna Kidd

Rebecca Wallace

Liberty Harrison

Alisan Hastey

Savings:

Balance \$145,701.81

Audit:

Audit is still ongoing. We are collecting all required documents to submit.

**Suggestions from the auditor

1. We should be getting a Dues Deduction list from the College each month. We should be matching the list against what we get.
2. We need to start archiving the lists we make for the parking "gifts" that we had out at each convocation. This is another way to show that the people who we say are getting the checks are actually the ones getting them in Quickbooks.
3. We need to start saving our check images so that auditors see that the checks match items in Quickbooks.
 - a. I am currently working on making copies of checks for the new fiscal year (July 2016 – current).
 - b. Saving as .jpeg pictures.
4. Need to archive all invoices that are being paid.
5. For member's mileage, they need to start submitting documentation in the form of googlemaps directions for the amounts requested.

Academic Calendar Committee 10/2016

The Academic Calendar Committee has approved a traditional 35 week calendar for 2017-2018. The fall semester will again have a "Staff Development Day" after the Labor Day weekend and another on an October Wednesday. The Staff Development Committee was unhappy with this scheduling because it not conducive to staff participation in the planned activities. The Staff Development Committee requested the committee consider changing back to staff development days at the start of the semester as they have been scheduled in the past. No changes were made by the ACC.

Flex Committee Report 10/2016

The FLEX committee has changed the process for Yuba College instructors. Instead of a Flex Contract there is now a Flex Agreement. The Flex Agreement is a statement of the instructor's plans for completing their Flex obligation. Once this statement of intent is filed with the Flex committee, it is no longer used in the process. Whatever Flex activities the instructor completes and turns in are approved or disapproved by the Flex representative on their own merits, separate from the Flex Agreement. This should streamline the process for all.

A second part time instructor has asked to be on the Flex Committee. I have explained to this instructor and the Flex Committee that the college has approved a stipend for only one part-time committee member. I offered to the committee to step down as a Flex Committee member. The chair declined my offer. I also pursued an additional stipend by this was rejected by administration

DC3 Committee: Points made to Chancellor re. staffing shortages, pay concerns, accreditation issues (also tied to short staffing), AND the the certainty that it all needs to go to the Board of Trustees.